

UNITARIAN UNIVERSALIST CHURCH OF SARASOTA

BOARD OF TRUSTEES

Meeting Minutes – December 20, 2016 – 7:00 PM

Attending: Charles Lee, Diane Happy, Ward Pallotta, Dale Anderson, Mary Lou Keller, John Yoder, Lynda Hill, Bill Payton

Excused: Nancy Thomas, Ava Whaley, Roberta Druif

Staff: Roger Fritts, Susan Cook-Hallock

Members in Attendance: John Clark, Karen Bush, Klaus Obermeit

1. **Welcome/Check-In:** Charles began the meeting with a reading of Robert Frost's poem 'Two Roads'. Board members and guests shared current life happenings. Diane Happy expressed 'Big' appreciation to Paul Lewis for work in the playground and John Feveryear and Larry Carman for assembling new office furniture.
2. **Review/Approval of Minutes:** Lynda Hill's name was added as 'attending' the meeting of November 15. The year's date of the called meeting of December 8 was changed to 2016.
Motion: With this correction noted for the record, the two sets of meeting minutes (12/8/2016 and 12/20/2016) were approved as submitted.
3. **Administrative Reports:**
 - **President:** Charles reported on the progress of the '88 Key's' capital campaign to support the purchase of a new sanctuary piano. After additional gifts from the board, only 10 keys remain to be underwritten. A suggestion for a special Music Sunday (in season, 2017) to celebrate the purchase of the new piano was supported by consensus.
 - **Minister:** Roger brought forward a proposed resolution that: Pursuant to section 107 of the Internal Revenue Code, the UUCS designate \$42,000 as the minister's housing allowance to apply to calendar year 2017.
Motion: The motion to support this proposal (as stated above), passed unanimously.
Roger noted Roberta's absence due to a dental health issue.
 - **Treasurer:** Bill reported that our year to date church income and monthly expenses are within budgeted targets. A recommendation to support a musical concert at UUCS was proposed and debated. The performing artists request that the concert's revenue be split (50% - 50%) between the church and themselves, with 30% of the total (part of UUCS share) being directed to Social Justice.
Motion: This suggestion was modified by the Finance Committee's motion to allow Roberta to negotiate the best rental terms possible for the church for this concert engagement. Debate ensued regarding the issue, which departs from the routine, straight rental arrangement terms. **The motion was defeated.** The request was made that future requests for non-routine business operations include applicable UUCS policy standards with the board's packets. Roberta will be asked to reengage with the performing artists to determine if standard rental terms for the proposed concert engagement might be acceptable.

- **Director of Religious Education:** Susan reviewed her report as submitted to the board via email. She noted the RE children's vote to give a \$50 donation to Nate's Honor Animal Rescue from the RE Social Justice budget.

4. Old Business:

- **2 Service Parking:** John Clark reviewed the plans for entry, parking and exit to the UUCS property to accommodate 2 service parking. He requested that board members:

- Park in Cardinal Mooney lot
- Speak positively in support of the parking plan
- Volunteer in parking lot to assist drivers in implementing new plan

It was suggested that a diagram describing the new plan be distributed in person (1/1/2017) and via Contact to assist members.

- **Leadership Development:** Karen Bush reviewed the Leadership Advisory Committee's Final Report to the UUCS Board (to be attached to these minutes). 2017 Leadership Development activities scheduled to take place include:

- Leadership Development Workshop for all Committee Chairs – Saturday; 1/14/2017
- Annual Leadership Appreciation Day- 1/22/2017
- Share Your Passion Month – Each Sunday in January, 2017. Volunteers to staff a Sunday courtyard table were requested.

Motion: To support the Activities described above and the Advisory Committee's Final Report in its entirety. The motion passed unanimously.

- **UUCS Committees Assessment:** Dale and Lynda reviewed a comprehensive UUCS Board and Committee structural chart (see attached). It was suggested that the chart be reviewed for currency and updated twice during the UUCS fiscal year. Dale and Lynda plan to review, develop where necessary and propose policies to the board to support various aspects of committee organization, including member appointment and self-selection, committee chair terms and succession.

Motion: To accept and endorse the UUCS Board and Committee structural chart as presented. Passed unanimously. Discussion, after the vote left open the question of what organizational entity will carry on the work of reviewing and updating UUCS committee structure.

- **Mission Overview:** Dale led the group in discussing various wording choices for a new UUCS Mission statement. Several options were discussed with no consensus reached. The upcoming Board Planning Retreat (February 4) will work to refine and reach closure on a preferred new Mission statement. Potential invitees to the retreat were discussed. The group supported Roger's suggestion that current and new members to the board be invited. Other members expressing a strong wish to attend may be invited to participate as observers.

5. **New Business:** Ward suggested that the Personnel Committee do a salary comparison of comparable size churches for our music leader and pianist.

6. **Adjourn:** Charles adjourned the meeting at 9 pm.

Respectfully submitted,
John Yoder
Secretary

Religious Education Report

UUCS Board of Directors

December 20, 2016

Date	11/20	11/27	12/4	12/11	12/18
Child Care	0	0	1	3	2
Pk – 1 st Grade	4	4	4	6	8
2-5 th Grade	3	3	4	7	2
Youth	7	1	12	3	4 + 8 *
Total	14	8	21	19	24

Note: Thanksgiving Weekend – 11/27

***Youth: Sunday RE program & Evening Video Night**

Communications: Information on the RE Program, Sunday schedule, special events and social justice projects continues to be listed in Contact and emailed weekly to families. Flyers are also being posted on RE bulleting boards

Parent / RE Committee Meeting: A joint RE Parent & Committee meeting was held on Dec 11th. Topics discussed included destressing for the holidays, family events, social justice projects and holiday programs. RE Committee also had a discussion in regard to the condition of the playground equipment.

Social Justice: The RE program is sponsoring a Giving Tree Sock Drive. All socks collected during December will be donated to the homeless shelters in Sarasota and Bradenton. The children also voted to give a \$50 donation to a non-profit from the RE social justice budget. The charity chosen – by a sticker vote – was Nate’s Honor Animal Rescue.

Special Events - The RE Committee sponsored a Parent Night Out – Holiday Decorating Party on Dec 10th. The children and youth enjoyed a pizza party, games, a holiday movie, and cookie decorating. The children also decorated the RE Christmas tree.

Youth: The youth bake sale was a great success. They raised over \$400 for the team building outing to Common Grounds Adventures on Jan 8th. The youth did

an excellent job handling the event without any adult oversight. A youth video night was also held on the evening of Dec 17th

Worship - The children and youth were in service on Nov 20th for the Time for All Ages story of “Grace: Undeserved Gifts” and on Dec 18th for “Circles of Light”. A RE chapel was held Dec 4th with the theme of “Joy of Giving”.

Volunteers / Staff- RE volunteers continue to provide outstanding support and service to our program. I am extremely thankful for all the help and guidance they provide. One child care worker has resigned. I will look for a new employee in January.

Up Coming Event

Christmas Eve Family Service – Saturday, Dec 24th

Youth Outing to Common Grounds – Sunday, Jan 8th

Bonfire Night – Saturday, Jan 21st

Submitted by Susan Cook-Hallock

UUCS Board & Committees 2017

Endowment
Chair: Richard Happy

★ Mgmt Team
<ul style="list-style-type: none"> Roger Fritts Roberta Druif

UU Board of Trustee		
Chair: Charles Lee		
<ul style="list-style-type: none"> Ward Pallotta John Yoder Diane Happy 	<ul style="list-style-type: none"> Nancy Thomas Mary Lou Keller Lynda Hill 	<ul style="list-style-type: none"> Bill Payton Ava Whaley Dale Anderson

★ Executive Committee	
<ul style="list-style-type: none"> Charles Lee Roger Fritts Bill Payton 	<ul style="list-style-type: none"> Ward Pallotta John Yoder Roberta Druif

Operations
★ Personnel <ul style="list-style-type: none"> Chair: Ward Pallotta Monthly Members 3
Building & Grounds <ul style="list-style-type: none"> Chair: Diane Happy Monthly 10+ attendees
Art Council <ul style="list-style-type: none"> Chair: Joan Boyce Monthly Attendees = 10-15
Multimedia Team <ul style="list-style-type: none"> Chair: Klaus Obermeit Monthly
Coordinators Pub Relations: Ava Whaley Garden Crew: Diane. Happy E.M. Garden: Diane Happy Campus Design: Judi Hennard Website Maint: C. Dente Library: Valerie Kerwin Archive: Dick Happy

Board Committees
Finance <ul style="list-style-type: none"> Chair: Bill Payton Monthly 12 members
★ Nominating <ul style="list-style-type: none"> Chair: Donna Allman Meet 5-6 X/ year 7 members
Stewardship <ul style="list-style-type: none"> Chair: Dale Anderson Meets 4th quarter 4-5 members?
Major Fundraising
Serendipity Auction <ul style="list-style-type: none"> Chair: Anne McFarlane Weekly in 4th quarter Members =
Flea Market <ul style="list-style-type: none"> Chair: Joan Bennett TBD Members = Varies

Advocacy
Interweave (#1) <ul style="list-style-type: none"> Chair: Wilda Meier Monthly Attendees = 10-12
Social Justice (#2,5,6) <ul style="list-style-type: none"> Chair: Ward Pallotta Monthly 10-12 attendees
Free Thinkers (#4) <ul style="list-style-type: none"> Chair: Carole Martin Meet as needed Members = 7
Climate Justice (#7) <ul style="list-style-type: none"> Chair: Diane Cirksena Monthly Members = TBD

Sunday Services
Worship <ul style="list-style-type: none"> Chair: Klaus Obermeit Monthly Members = 6
Forum (#4) <ul style="list-style-type: none"> Chair: Fred Sirasky Monthly Members = 8
Religious Education <ul style="list-style-type: none"> Chair: Muriel Redifer Monthly Members?
Lakewood Ranch <ul style="list-style-type: none"> Chair: John Yoder Monthly (not summer) Members: 5-6?
Coordinators Hospitality: June Brasgalla Choir: Robert Lischetti Guest Music: Don DeMaio Ushers: Bill Geller Potluck: Tom/ Kathy Cook

Member Services
Membership <ul style="list-style-type: none"> Chair: Lois Lee Alternate months 15-25 attendees
Chalice Groups (#3) <ul style="list-style-type: none"> Chair: Kim Roden Monthly Members
Adult Programs <ul style="list-style-type: none"> Chair: D.Dowdle / N. Saum
Caring <ul style="list-style-type: none"> Chair: Dee Widder Monthly Members =
Coordinators Memorial Svs: D. Happy GT Dinners: John Brackett Partner C: M.F. Raynault See Sarasota: L. Lee/ K. Cook UU Service: Susan Hallock Bed-Breakfast: Ron Brown

= Committee members selected and appointed by Board
 = Committees welcoming member attendance and participation
 = Committee meeting attendance by invitation only
 = Governing body elected by the Congregation at the Annual Meeting