

UUCS Board of Trustees Meeting

Minutes - September 17, 2019

PRESENT: Dale Anderson (President,) Brian Berry, Karen Bush (Vice President,) Bob Clapp, Ron Hertenstein, Sharron Howard, Bob Kester, Ed Loomis, Anne McFarlane

Ward Pallotta, Transition Advisory chair

ABSENT: Dick Happy

1. STAFF PRESENT: Catherine Bonner, Roberta Druif, Budd Friend-Jones, Roger Fritts, Beth Miller

APPROVAL OF MINUTES:

- * Minutes for the August 20, 2019 Board Meeting were presented and approved.

ADMINISTRATIVE REPORTS:

- Director of Finance and Operations:
Roberta Druif reported that growth continues at 8% yearly. As usual, attendance has declined somewhat over the summer months. Finances are in good order with pledge commitments for this fiscal year totaling 98% of our budgeted goal of nearly \$512,000. Costs are on target.
- Finance Committee Report / Requests:
 - Bahama Relief Action - Based on a request from the Social Justice Committee, the Finance Committee recommended a special collection be taken on Sunday September 22 for relief efforts for the Bahamas following the devastation caused by Hurricane Dorian. Donation to be directed to an appropriate charity identified by the Social Justice Committee.
 - ***Motion to approve a special Sunday collection for Bahama Relief was approved by vote of the Board.***
 - Lakewood Ranch Budget Adjustment: The Finance Committee also recommended an adjustment to the Lakewood Ranch Congregation budget for improvements to their website, funding their coffee hour, replacing antiquated audio equipment, and compensating guest musicians. The total adds \$3,214 of the Lakewood Ranch budget. The adjustment will be absorbed in the current budget.

- ***Motion to approve the Lakewood Ranch congregation budget adjustment of \$3,214 was approved by vote of the Board.***

BOARD GOALS UPDATES:

- **#8 - Minister Search** – Ward Pallotta, chair of the Transition Committee, distributed a multi-year timeline outlining the key activities recommended by the UUA for successful recruitment of a new Settled Minister. Ward walked the Board through the timeline and answered questions from the members. He reiterated the purpose of the Transition Committee was to support our current minister and staff during the transition, advise the Board on the necessary steps needed during the transition period, and keep the congregation updated on the ongoing process. Ward requested the name of the committee be changed to the **Transition Advisory Committee** to clarify its role, and that Susan Cook-Hallock be appointed to the Committee to replace Lois Lee who has resigned.
 - ***Motions to revise the name of the Committee to the Transition Advisory Committee and to appoint Susan Cook-Hallock to the Committee were moved and approved by the Board.***
- **#10 - Bylaws Revision – Officer Appointment and Trustee Terms** - Anne McFarlane outlined proposed changes to the By-Laws regarding term appointments and expirations of board members. Recommended changes include a.) designation of all ten board positions as “at large” with three-year (staggered) terms. b.) Annual designation of the Board Officers by the Nominating Committee (President, Vice President, Treasurer, and Secretary) c.) One-year membership requirement with the church before appointment to the Board. There are ten Trustees – four officers and six at-large.
 - ***Motion to accepted proposed changes to the Bylaws for consideration by the Congregation was approved by vote of the Board***
- **#5 - Policy Manual Revision** – A proposed timeline for review and revision of the UUCS Policy Manual was presented for informational purposes. Two sections (Building Use and Financial Policies) were distributed for review by Board Members prior to the next Board Meeting.