

TRANSITION ADVISORY COMMITTEE
MINUTES – NOVEMBER 12, 2019

Attending: Susan Hallock, Jim Radabaugh, Jim Craig, Brock Leach, Ward Pallotta
Roger Fritts, Beth Miller, Dale Anderson

Minutes from October 8 meeting were approved as presented and will be posted on the website.

Rev. Beth Miller, one of our Associate Ministers, joins the committee as ex-officio staff support. Her expertise in the Transition process will be invaluable to the committee and the Board.

Ward reported that he gave the Transition presentation at the semi-annual Committee Chairs meeting on October 26th. He stressed the importance of committees keeping their respective web pages up to date throughout the Transition period. He was asked about the significant gender imbalance on the Transition Advisory Committee. He reported Beth's intention to join the committee and noted that the decision-making committees in the Transition process were the two search committees, whose membership would be determined by the Board and the Members.

Committee members were encouraged to read the *Transitional Ministry Handbook*, available [on-line](#). A 5-page overview had been distributed with the agenda.

Brock presented a draft of a Congregational Communication Plan that covers the period until the Interim Minister starts. Tweaks were offered. The updated plan is attached to these minutes.

Dale and Ward agreed that they would coordinate the Board Communication/Education Plan.

Ward will present an updated Transition presentation to the Members in the next few weeks, and again in late January in coordination with the announcement of the formation of the Interim Minister Search Committee. Members are now returning to Sarasota and asking basic questions. He also suggested that we start using the courtyard table regularly.

Ward reported that the Stewardship Committee is looking for a theme that addresses stewardship and also honors Roger's ministry/retirement. Send ideas to Ward.

Dale reported that the Annual Meeting of the church will be on March 22; Roger's ministry celebration will follow his last service on March 29; starting in April, Beth's hours will increase from half-time to three-quarter time, and Budd's hours will increase from quarter-time to half-time; guest ministers will be used as needed to fill out the Sunday service schedule until the Interim Minister is aboard.

The committee photograph was taken and will be added to the Transition page on the website.

Next meeting is Tuesday, December 10 at 10 a.m. in the Library.